



The Borough of Mendham

Meeting of the Mayor and Council

January 17, 2024

7:00PM

MINUTES

1. **CALL TO ORDER**

Mayor Serrano Glassner called the December 15, 2023, Regular Meeting of the Mayor and Council to order at 7:00 p.m. in the Garabrant Center, 4 Wilson Street, Mendham, New Jersey.

2. **FLAG SALUTE AND MOMENT OF SILENCE**

Mayor Serrano Glassner led a moment of silence and proceeded with the Pledge of Allegiance.

3. **OPENING STATEMENT**

Notice of this meeting of the Mayor and Council of the Borough of Mendham was published in the Daily Record and Star Ledger, posted in the Phoenix House, and was filed in the Office of the Borough Clerk in accordance with the Open Public Meetings Act. Official action will be taken at this meeting.

MOTION:

To appoint Joyce E. Bushman Acting Clerk for the 1/17/2024 Meeting of the Mayor and Council.

Approved by: Unanimous Consent.

4. **ROLL CALL**

The following officials were present:

Mayor Christine Serrano Glassner
Council President James Kelly
Council Member Marilyn Althoff
Council Member Steve Andrew
Council Member Brennan Reilly
Council Member Neil Sullivan

Absent:

Council Member Will Russo

Also present were:

Fred Semrau, Esq., Partner, Dorsey & Semrau, LLC
Joyce Bushman, Borough Administrator

5. **CONSENT AGENDA ITEMS**

1. **Raffle License Application:** Minutemen Sports Club, 2/15/24.

Motion to Approve: Council Member Kelly
Second: Council Member Althoff
Ayes: Althoff, Andrew, Kelly, Reilly, Russo, Sullivan
Nays: None
Abstain: None

6. **DISCUSSION ITEM**

1. **2023 Mendham Borough Holiday Lights Winner**

Motion to Table: Council Member Andrew
Second: Council Member Althoff
Ayes: Althoff, Andrew, Kelly, Reilly, Russo, Sullivan
Nays: None
Abstain: None

7. **RESOLUTIONS**

34-2024 RESOLUTION AUTHORIZING ACCEPTANCE OF A \$1,000 DONATION FROM THE VINCE FAMILY TO THE BOROUGH POLICE DEPARTMENT

Motion to Approve: Council Member Andrew
Second: Council Member Kelly
Ayes: Althoff, Andrew, Kelly, Reilly, Russo, Sullivan
Nays: None
Abstain: None

35-2024 RESOLUTION AUTHORIZING ACCEPTANCE OF A \$17,981.60 DONATION FROM THE ESTATE OF SHERYL TREE TO THE BOROUGH POLICE DEPARTMENT

Discussion: Council requested a plaque to be made in honor of Sheryl Tree Estate's generous donations to the Police Department. It was noted, the Fire Department, and First Aide Squad also received donations from the Sheryl Tree Estate.

Motion to Approve: Council Member Andrew
Second: Council Member Kelly
Ayes: Althoff, Andrew, Kelly, Reilly, Russo, Sullivan
Nays: None
Abstain: None

36-2024 RESOLUTION AUTHORIZING ACCEPTANCE OF A DONATION FROM THE BILLER FAMILY

Discussion: It was requested that the Resolution title be amended to read RESOLUTION AUTHORIZING ACCEPTANCE OF A \$300.00 DONATION FROM THE BILLER FAMILY TO THE BOROUGH POLICE DEPARTMENT

Motion to Approve: Council Member Kelly
Second: Council Member Andrew
Ayes: Althoff, Andrew, Kelly, Reilly, Russo, Sullivan
Nays: None
Abstain: None

37-2024 RESOLUTION AUTHORIZING ACCEPTANCE OF A DONATION FROM THE SISTERS OF CHRISTIAN CHARITY OF THE NORTH AMERICAN PROVINCE

Discussion: It was requested that the Resolution title be amended to read RESOLUTION AUTHORIZING ACCEPTANCE OF A \$1000.00 DONATION FROM THE SISTERS OF CHRISTIAN CHARITY OF THE NORTH AMERICAN PROVINCE TO THE BOROUGH POLICE DEPARTMENT

Motion to Approve: Council Member Andrew
Second: Council Member Sullivan
Ayes: Althoff, Andrew, Kelly, Reilly, Russo, Sullivan
Nays: None
Abstain: None

38-2024 RESOLUTION AUTHORIZING A GRANT AGREEMENT TO FURTHER HISTORIC PRESERVATION FROM NJ HISTORIC TRUST FOR THE PHOENIX HOUSE PROJECT

Motion to Approve: Council Member Andrew
Second: Council Member Reilly
Ayes: Althoff, Andrew, Kelly, Reilly, Russo, Sullivan
Nays: None
Abstain: None

39-2024 RESOLUTION AUTHORIZING CHANGE ORDER NO. 1 AND AN AMENDATORY CONTRACT FOR THE PHOENIX HOUSE STRUCTURAL UPGRADES AND INTERIOR RESTORATION PROJECT

Discussion: It was noted that the change order is within the budget for the project.

Motion to Approve: Council Member Andrew
Second: Council Member Kelly
Ayes: Althoff, Andrew, Kelly, Reilly, Russo, Sullivan
Nays: None
Abstain: None

40-2024 RESOLUTION AUTHORIZING SETTLEMENT AGREEMENT AND MUTUAL RELEASE

Motion to Approve: Council Member Kelly
Second: Council Member Andrew
Ayes: Althoff, Andrew, Kelly, Reilly, Russo, Sullivan
Nays: None
Abstain: None

41-2024 RESOLUTION APPROVING THE BOROUGH OF MENDHAM'S STORMWATER POLLUTION PREVENTION PLAN

Discussion: It was noted that this is a State Mandated Program.

Motion to Approve: Council Member Kelly
Second: Council Member Andrew
Ayes: Althoff, Andrew, Kelly, Reilly, Russo, Sullivan
Nays: None
Abstain: None

8. ADMINISTRATOR OPERATIONS REPORT

Administrator Bushman stated to remind the public the Phoenix House will be closed from mid-February until mi-June while the stabilization work is completed on the building. She indicated staff will be moving to the Bowers Building, sharing offices, and doing some work remotely.

9. COUNCIL STANDING COMMITTEE REPORTS

Public Works and Utilities– Chair Steve Andrews

The chair reported:

DPW: The Styrofoam Recycling Event was held at DPW. Some dead ash trees were removed. During the last snow event DPW worked 20 hours straight on snow and ice plowing.

Sewer: The grit unit was completed in September. At the Pump Station failed and a spare pump was installed. During the recent rain event the flow through the plant was 1.1 mgd. The plant was able to keep up with the rain event flow.

Land Use - Chair Neil Sullivan

Personnel/Volunteer Projects Liaison - Chair Will Russo

Finance - Chair Jim Kelly

The Chair reported work has started on the 2024 Budget.

Recreation and Parks/School Boards Liaison - Chair Brennen Reilly

Public Safety/Board of Health Liaison - Chair Marilyn Althoff

The Chair reported that the Borough is in the process of advertising a replacement full-time Administrative Assistant for the PD.

10. BOROUGH ATTORNEY REPORT

11. MAYOR'S ITEMS

12. PUBLIC COMMENTS -AUDIENCE PARTICIPATION

Mayor Serrano Glassner opened public comment.

Ivan Barth 99 Dean Road had a question about the Annual Professional Services Agreement Resolutions “to exceed” language. Administrator Bushman explained several of the Professional Services Agreements

services used each year are dependent on the Boroughs needs that year and the language is necessary in the event there is higher need to utilize these services.

He also noted that some of the dates for meetings we wrong on the website. Administrator Bushman thanked him and indicated that the clerk would review and make any updates necessary.

13. APPROVAL OF VOUCHERS

Bills List Dated January 16, 2024

Motion to Approve: Council Member Althoff
Second: Council Member Andrew
Ayes: Althoff, Andrew, Andrews, Kelly, Reilly, Sullivan
Nays: None
Recuse: Andrews from any First Aid payments

15. EXECUTIVE SESSION

None.

16. ADJOURNMENT

Having no further business to conduct, Mayor Serrano Glassner asked for a motion to adjourn the meeting.

Motion to Adjourn: Council Member Kelly
Second: Council Member Andrews
Ayes: Althoff, Andrews, Andrew, Kelly, Reilly, Sullivan
Nays: None

Meeting adjourned at 7:30 p.m.

Respectfully Submitted:

Joyce E. Bushman
Acting Borough Clerk
The Borough of Mendham